

**GLOBAL
UNIVERSITY
SYSTEMS**



**CAREERS AND EMPLOYABILITY
SERVICE PROGRAMME
SEPT-DEC 2015**



WELCOME

Dear student,

I am delighted to welcome new and returning students to campus this autumn. We have scheduled over 30 major career events for you, which you can read about in this brochure.

To make things easier, the events have been listed under three categories:

1. Internal Careers Training and Development Workshops (blue)
2. External Employer/Guest Speaker/Skills events (green)
3. Great Minds Live: Industry leaders take part in interviews filmed in front of a student audience (red)

We have prominent leaders from a range of business sectors coming to campus and delivering talks to help you get ahead in your career, and we hope you will take full advantage of this.

It is important to register for each event, so please ensure you email careers@lsbf.org.uk with your student ID, full name and listing which event you would like to attend.

Please note: some events have restricted access, which means places will be allocated on a first-come, first-served basis. If you cannot attend one of these events, it is important for you to let the careers team know at least 24 hours in advance so that your place can be given to another student.

I do hope you enjoy these events, and I look forward to meeting you soon.

Kind regards,

NADIM CHOUDHURY
Head of Careers & Employability
Global University Systems

OUR SERVICES

The Career & Employability Service is here to help. Staffed by a team of five dedicated career professionals, these services are available to all students regardless of programme or location. The team can help you through all career stages and in a variety of circumstances.

We provide:

- Professional, confidential and objective support
- Expertise on how to conduct a successful independent job search
- Training in key job hunting skills, e.g. CV preparation, interview skills, and networking
- Access to career resources
- Market insights
- Access to online job opportunities
- Guidance on managing your career

Our services include:

- Career coaching
- CV & cover letter advice
- Job search strategy
- Career events
- Help with researching companies
- Online jobs board
- Career resources
- Help with applications
- Mock interviews

To speak to us or book a 1-2-1 Career Coaching session, please email careers@lsbf.org.uk or call +44(0)20 7823 2303 and ask to speak to a member of the careers team. We will get back to you within 24 hours.





MEET THE TEAM

Our department is made up of expert recruitment personnel from all over the world, offering both global and local experience. Each staff member has an extensive knowledge of the recruitment sector and available employment opportunities. We are committed to fully preparing students and alumni for today's competitive international marketplace.

NADIM CHOUDHURY

**Head of Careers Services and Employability
Lead Careers Coach for LSBF Business School
postgraduate students (including GGSB)**

Nadim Choudhury has over a decade of experience in all aspects of employability and career coaching for some of the world's leading business schools. He has a proven track record in delivering excellent student advice, and manages an extensive network of graduate and executive employers. He has also commented on MBA and graduate employability for UK press and media, including The Guardian, Independent, and Daily Telegraph.

MOHAMMED RAHMAN

**Business Development & Placements Executive
Lead Careers Coach for all undergraduates**

Mohammed is the main point of contact for employers and manages all employer-related activities, including sourcing internships and placements across all programmes.

Mohammed has previously co-ordinated internships and job opportunities for graduates and undergraduates at the University of East London, as well as providing CV checks, mock interviews, and careers advice.

THOMAS HOLDROYD

**Career Services Executive
Careers Coach for GGSB Bachelors
in International Business (BIB)**

Thomas brings a wealth of experience in liaising with students from various backgrounds and demographics, having previously worked for

Birkbeck College, University of London, and Redbridge College. He spent some time travelling in 2014, starting in Mexico and finishing in Panama – an experience which he hopes will add to his role at LSBF.

VEERA NAGULENDRAN

Alumni & Student Engagement Officer

Veera previously worked in the Global Student Recruitment department at LSBF as a validator for prospective students. In her current role, she looks at how alumni can benefit from LSBF, and is developing an inclusive community for both alumni and students. She works closely with the engagement team to create new ways of improving relations with current and past students.

GEORGE BROWN

Career Services Manager for the Vocational School

George is a qualified psychotherapist and teacher, with over 15 years of experience in the field of therapy, teaching, professional development training and community engagement.

He particularly enjoys creating new pathways and greater opportunities for young people and adults. Each individual success story has affirmed for him that encouragement, professional guidance, and self-belief can move mountains.

His commitment to the promotion of self-improvement plays a critical part in his day-to-day work, as he believes that leading by example helps create positive change for all.

CARMEN ANDREICA
Careers Manager for LCCA

Carmen has previous experience in student recruitment and customer service, and has worked in higher education for three years. Learning and development has always been her primary professional and personal interest.

This role gives her the opportunity to do what she enjoys, which is working closely with students, helping them to fulfil their potential and providing them with guidance and support.





LIST OF CONFIRMED CAREER EVENTS: SEP-DEC 2015

Red-Great Minds Events

Blue-Internal Careers Workshop – delivered by careers team

Green-External Employer/Skills/guest speaker/company visits

SEPTEMBER

WEDNESDAY 16 SEPTEMBER

Great Minds Live: Steve Maslin, Grant Thornton

Company: Grant Thornton LLP is the American member firm of Grant Thornton International, the fifth largest accounting network in the world by combined fee income.

Interviewing: Steve Maslin, Partner, Audit

Time: 12pm + networking/food reception

Location: Sceptre Court Campus

35 student places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

TUESDAY 22 SEPTEMBER

Great Minds Live: Guy Moot, President (U.K. & European Creative, Sony/ATV Music

Company: Sony/ATV Music Publishing is the largest music publishing company in the world and is co-owned by Sony and The Estate of Michael Jackson

Interviewing: Guy Moot, President (U.K. & European Creative

Time: 4pm + networking/food reception

Location: LCCA campus

35 student places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

THURSDAY 24 SEPTEMBER

Internal Careers Workshop: Self-Assessment

Presenter: Nadim Choudhury

Topic: The first stage in a Career Journey begins with self-assessment (evaluating your skills, needs and Career values)

Time: 6pm

Location: Red Lion campus

50 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

FRIDAY 25 SEPTEMBER

Internal Careers Workshop: Abintegro

Presenter: Thomas Holdroyd

Topic: Introduction to the online career services platform

Time: 6pm

Location: Red Lion campus

50 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

MONDAY 28 SEPTEMBER

Internal Careers Workshop: CVs and Cover Letters

Presenter: Mohammed Rahman

Topic: The UK standard CV summarises your academic / professional / personal contact details and any affiliations or interests. The structure, format, language, voice, and even the look is different to the CV used in Europe, Africa, Asia, in the Pacific, Middle East etc. (that is, the Do's and Don'ts vary). Chances of finding a job diminish with a poor CV and there exists a very real risk of getting screened out on the first stage of a job application process. Come to this workshop to learn the basics!

Time: 6pm

Location: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

TUESDAY 29 SEPTEMBER

Internal Careers Workshop: Abintegro

Presenter: Thomas Holdroyd

Topic: Introduction to the online career services platform

Time: 6pm

Location: Sceptre Court

50 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

WEDNESDAY 30 SEPTEMBER

External Guest Speaker: Career in Consulting: Don Leslie, BLT

Presenter: Don Leslie, Founder-director of Beament Leslie Thomas Recruitment Consultancy

Topic: Don will be speaking about the 'hot' sectors in the consulting market for 2015 and the prospects for students who want to join a consulting firm. For those new to the sector, he'll give pointers on the level you'll join at, and the likely salary. He'll also be encouraging you to look beyond the big names in the sector:

Time: 5.45pm -8pm

Location: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

OCTOBER

THURSDAY 1 OCTOBER

Great Minds Live: Kath Easthope, Managing Director, Bite Global

Company: An eclectic mix of communications and marketing client leads, planners, writers, publicists, social specialists, videographers, designers and project managers, obsessed with investigating, experimenting and disrupting on behalf of clients.

Interviewing: Kath Easthope, Managing Director,

Time: 4pm -7.40pm + Networking/food reception

Location: Sceptre Court Campus

35 student places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

MONDAY 5 OCTOBER

Internal Careers Workshop: Your Key Competencies

Presenter: Nadim Choudhury

Topic: Workshops highlight the key competencies that graduates need to convey in their job applications and interviews. We examine 9 key competencies and come up with credible example in creating your achievements database.

Time: 5.45pm-7pm

Location: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

WEDNESDAY 7 OCTOBER

External Company Visit: PWC

Career Services will be leading a visit to the London offices of Price Water House Coopers. Get an overview of the company and its operations globally.

Time: 11am-12pm

Location: PWC Offices

20 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk


WEDNESDAY 7 OCTOBER

Prepare For The Unthinkable, Aim For The Impossible

'How to make your dreams come true in any economic scenario'

Speaker: Diederik Schull - Diederik Schull has over 40 - year Career in the Financial Sector mainly in Institutional Stockbroker, working for leading investment banks such as Credit Suisse, Morgan Stanley, BAKER, WEEKS & Co. Amsterdam- Vice-President & CITIBANK, New York & Amsterdam.

Topic: Get ready to do what you love to do and make your dreams come true , Don't let your talents go to waste, but focus on what you are passionate about. Discover what would unleash your drive and learn, how to keep up



the momentum. How to share a vision with the right people and expand an invaluable network of contacts. Believe in the power of the profit motive, but remain ethical at all times.

Time: 5.45pm -7.45pm

Location: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

THURSDAY 8 OCTOBER

Internal Careers Workshop: Interview Skills

Presenter: Career Services Team

Topic: In this workshop, we will touch upon the Purpose of the Interview, Preparation for the Interview, Types of Interviews, How to handle and answer Questions in the widely accepted and result oriented STAR format. We will also discuss etiquettes, Competency Based Interviews, the Questions you can ask back which put you in better light.

Time: 5.45pm -6.45pm

Location: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

MONDAY 12 OCTOBER

Internal Careers Workshop: Personal Branding Workshop

Presenter: Career Services Team

Topic: In this workshop you will understand the concepts of creating your 'personal brand' for career success and understand how to create networks for career success. We will touch upon the 'Video Resume', the 7 steps to successful networking, how to use blogs business cards personal websites and webpages networking sites etc. to the best advantage, the importance of creating an Achievement's database, the '30 sec Elevator Pitch'.

Time: 5.4pm- 6.45pm

Location: Sceptre Court campus

40 places maximum

To Register: Please send your full name, student

number and event title to careers@lsbf.org.uk

WEDNESDAY 14 OCTOBER

Internal Careers Workshop: Introduction to graduate recruitment

Presenter: Career Services Team

Topic: Find out the graduate recruitment process in the UK, from online applications to assessment centres and how to search for graduate opportunities and the key deadlines

Time: 5.45pm-6.45pm

Location: Red lion

THURSDAY 15 OCTOBER

Bloomberg Aptitude Test (BAT)

Bloomberg are coming to campus to undertake their annual BAT. The Bloomberg Aptitude Test (BAT) is an aptitude test owned, published, and developed by Bloomberg Institute - an educational division of Bloomberg LP. It is used by employers in the business world to evaluate employment candidates. The exam tests individuals on their ability to think critically on financial topics and the results are used to measure their level of readiness for a career in business related fields

Time: 3.30pm -5pm

Location: TBC

50 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

MONDAY 19 OCTOBER

Internal Careers Workshop: Social Media for Career Success

Presenter: Career Services Team

Topic: We will touch upon the various social media or professional and networking sites available, the purpose of each, the kind of subscribers, followers and trends. Most importantly you will learn how you can use them to your best advantage.

Time: 5.45pm-6.45pm

Location: Red Lion Campus

40 places maximum

To Register: Please send your full name, student

number and event title to careers@lsbf.org.uk

THURSDAY 22 OCTOBER

Internal Careers Workshop: Increasing your confidence

Presenter: George Brown

Topic: Confidence affects all aspects of your life. It shapes what people think about you and how they respond to you. Most people equate an assured, vital and confident presence with a successful life and career. Anyone who does not feel fully confident in their abilities can be transformed by our specialised training. This training will: change how you feel, ensure you make a great first impression, help you to control your nerves, enable you to become a confident communicator, build new skills to increase confidence

Location: Red Lion Campus

Time: 5.45pm-7pm

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

FRIDAY 23 OCTOBER

Internal Careers Workshop: Emotional Intelligence

Presenter: Career Services Team

Topic: Emotional Intelligence (EI) is vital to being an effective and high-performing member of any team. In this workshop, you will become familiar with this proven EI model and learn how to apply EI skills for maximum effectiveness. Gain insight and tools you can apply to make your job and career more effective, satisfying, and successful. And have a standout advantage in any situation.

Time: 5.45pm-7pm

Location: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

TUESDAY 27 OCTOBER

Great Minds Live: Kully Surma, UK Director, Charles Schwabb

Company: The Charles Schwab Corporation is an American brokerage and banking company. Schwab operates in four main divisions: investing, wealth management, banking, and trading. The company serves 7.9 million client brokerage accounts, with \$1.65 trillion in assets (as of September 2011), from over 300 offices in the U.S, one office in Puerto Rico, and one branch in London.

Interviewing: Kully Surma, UK director

Time: 4.30 -6pm + Networking/food reception

Location: Sceptre Court Campus

35 student places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

THURSDAY 29 OCTOBER

Cyber duck -Age of Digital Marketing

Company: Digital Marketing Agency

Speaker: Danny Bluestone (CEO and Founder)

Topic: Digital Marketing – insight into digital marketing industry from an entrepreneur and expert in the field.

Time: 5.45pm -6.45pm

Venue: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

NOVEMBER

MONDAY 2 NOVEMBER

GAAPWeb - CV Surgery

Company: UK's leading Accountancy job site

Speaker: Richard Collins – a professional from one of the UK's leading job site for finance and accountancy professionals

Topic: One to one CV checks from a professional

Time: 5.30pm-7pm

Venue: Sceptre court

20 places maximum (1st come first serve basis)

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk



TUESDAY 3 NOVEMBER

Great Minds Live: KPMG/Bookwood, Chris Wakerley MBE

Company: KPMG Boxwood is an award-winning consultancy that specialises in the delivery of business transformation

Interviewing: Chris Wakerley, Founder of Boxwood. Chris has worked across a number of industry sectors as well as advising Private Equity firms. He spends a great deal of his time working with CEOs and their senior teams on the more complex client transformation engagements. He has extensive experience in the retail, telecoms and media and the construction sector

Time: 5.45pm-7.15pm+ networking/food reception

Location: Sceptre Court Campus

35 student places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

THURSDAY 5 NOVEMBER

Great Minds Live: Carlyle Group, Andrew Burgees

Company: The Carlyle Group is a global alternative asset manager with \$193 billion of assets under management across 128 funds and 159 fund of funds vehicles.

Interviewing: Andrew Burgess is a Partner at The Carlyle Group and Managing Director advising on Carlyle Europe Partners, originating and leading buy-outs for services and consumer businesses.

Time: 5.45pm-7.15pm+ networking/food reception

Location: Sceptre Court Campus

35 student places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

MONDAY 9 NOVEMBER

Great Minds Live: MML Group, Rory Brooks

Company: MML provides capital to private businesses for expansion, acquisitions, recapitalisations and management buyouts, contributing between €10 million and €50 million

as part of each bespoke investment.

Interviewing: Rory Brooks, CBE, Rory co-founded MML in 1988. Rory has led investments into and served as a director of numerous MML portfolio companies including BPC, Ferembal, Sicli, Century Inns, Eurofarad, Polestar, Xtreme, GlobeOp and Hawkpoint. In 2005 he became the principal benefactor of the Brooks World Poverty Institute and in 2010 was awarded an honorary doctorate. He was awarded the CBE in 2015 for his services to Philanthropy

Time: 5.45pm-7.15pm+ networking/food reception

Location: Sceptre Court Campus

35 student places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

WEDNESDAY 11 NOVEMBER

The Golden Network- Art of Networking

Speaker: Victoria Salem (founder) + guest speaker - Expert advice from a CEO and founder of Golden Network, a professional networking company who host networking events for students and professional in London

Topic: Networking - what is networking, how to do effective networking and make a networking session fruitful.

Time: 5.45pm -6.45pm

Venue: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

MONDAY 16 NOVEMBER

Great Minds Live: Hyundai, Tony Whitethorn, UK CEO

Company: The Hyundai Motor Company is a South Korean multinational automotive manufacturer headquartered in Seoul, South Korea. Hyundai is currently the fourth largest vehicle manufacturer in the world.

Interviewing: Tony Whitehorn, UK CEO

Time: 5.45pm-7.15pm+ networking/food reception

Location: Sceptre Court Campus
35 student places maximum
To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

THURSDAY 19 NOVEMBER

SKT Consulting – What is consulting?

Speaker: James Ellis- Advice and insight from a professional who has worked in the sector for companies such as PwC.

Topic: ‘What is consulting?’ – Insight into consulting from a professional working in the industry. Chance to ask questions and network with a professional.

Time: 5.45pm -6.45pm

Venue: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

TUESDAY 24 NOVEMBER

Great Minds Live: Strategy& (part of the PwC group)

Company: Strategy& is a global team of practical strategists committed to helping you seize essential advantage. We do that by working alongside you to solve your toughest problems and helping you capture your greatest opportunities. We bring 100 years of strategy consulting experience and the unrivaled industry and functional capabilities of the PwC network to the task. We are part of the PwC network of firms in 157 countries with more than 195,000 people committed to delivering quality in assurance, tax, and advisory services.

Interviewing:

Time: 5.45pm-7.15pm+ networking/food reception

Location: Sceptre Court Campus

35 student places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk

THURSDAY 26 NOVEMBER

Confidence & How to Build / Increase it

Speaker: Lefteris Kanavas – an experienced professional in learning and development, who has worked for FTSE50 and Fortune100 organisations such as Tesco, Dell, Yahoo etc.

Topic: Confidence & How to Build / Increase it - effectively looking into how to reduce ‘head-noise’ which can, and very quickly does, increase inside us to thus prevent us from succeeding and be who we truly are. A large number of post-graduate candidates miss out on opportunities to best present themselves due to this problem.

Time: 5.45pm-6.45pm

Venue: Red Lion Campus

40 places maximum

To Register: Please send your full name, student number and event title to careers@lsbf.org.uk



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